

<b>Matchpoint Inc Job Description</b>
<b>Job Title:</b> Leak Detection Technician Level 1
<b>Department:</b> Water Asset Management
<b>ORGANIZATION STRUCTURE</b>
<b>Responsible to:</b> Leak Detection Project Manager/Field Operations Manager of Matchpoint Water Asset Management (WAM)
<p><b>Responsible for:</b></p> <ul style="list-style-type: none"> <li>· Management of client requirements with respect to operational issues and MWAM staff.</li> <li>· Identification of problematic leakage location and the resolution for customer.</li> <li>· Promoting best practice in leakage detection methodology.</li> <li>· Ensuring that appropriate and effective project documentation is completed.</li> <li>· Identification of activity related Health &amp; Safety issues.</li> <li>· Identification of training &amp; development requirements for operational team members.</li> </ul>
<b>JOB PURPOSE</b>
As Leak Detection Technician Level 1 you will provide the appropriate technical support and best practice methodology to operational teams when carrying out their duties in a responsive, diligent and competent manor. You will also be responsible for communication directly with your Leak Detection Project Manager.
<b>MAIN RESPONSIBILITIES AND ACTIVITIES</b>
<p>Duties will typically include but not be limited to the following:</p> <ul style="list-style-type: none"> <li>· Non - Revenue Water Recovery and Control Services, including Leak detection. Such as sounding of fittings and leak noise correlation, planning and deployment of acoustic noise loggers, water network establishment &amp; asset identification, planning and implementing step tests, flow and pressure data recovery</li> <li>· Ensuring that your abilities are progressing in the use of any equipment MWAM uses and/or supplies</li> <li>· Co-ordination and scheduling of weekly activities.</li> <li>· Completion of job forms, time sheets and all other required information.</li> <li>· Ensure Safe Working Methods are applied at all times, with weekly safety meetings held</li> <li>· Map/GIS reading</li> <li>· Facilitate all LD work requirements, advising on night work where and when required</li> <li>· Use initiative to find solutions in the field for the benefit of the customer and/or MWAM</li> <li>· Attend site meetings with the client as required</li> <li>· Carry out other related distribution tasks, when required</li> <li>· Maintain the company vehicle, ensuring it is clean and serviced at all times</li> <li>· Be responsible for all equipment related to any specific project and produce a stock check on a quarterly basis</li> <li>· Strive towards meeting all LD targets and ensuring complete customer satisfaction at all times.</li> <li>· Communicate daily and on an as needed basis with the MWAM LD Project Manager.</li> <li>· Assist LD Project Managers with Completing daily, weekly and End of Project reports effectively and on time</li> <li>· Be able and willing to work for any department of MWAM as and when required</li> <li>· Maintain a clean working vehicle, all equipment and stock records</li> <li>· Willingness to travel anywhere in the US and the Caribbean</li> </ul>

- A 'Can do' attitude
- Willingness to learn advanced Leak Detection methodology from direct cooperation and training with LD Project Managers.

**SKILLS AND PERSONAL ATTRIBUTES REQUIRED**

- Current valid driving license (with clean record)
- Advanced computer skills
- Health and Safety awareness.
- Flexible working to include travel and hours, when and where required
- Self-motivated
- Good communication & customer service skills
- Willingness to learn new skills and technology
- Good hearing
- Good time keeping
- Good organization skills
- Be reliable and trust worthy
- Have an understanding of Water Distribution

This position is an hourly position requiring all necessary federal, state and local paperwork and is subject to all Matchpoint Inc. personnel policies (see attached).

- This position carries an hourly rate of \$15.00, payable weekly.
- A per diem of \$30.00 is allotted for every normal day worked away from home, payable weekly
- Employment is subject to a 30 day probationary period
- Any Vacation, Sick and/or Days off without pay will all be agreed in advance and at the discretion of the Field Operations Manager. All paid days excluding Holidays are subject to the PTO Policy and PTO request form and will not apply until after the 30 day probationary period
- All aspects of the employment agreement apply

Management has the right to review this your remuneration if daily, weekly and project targets are not met

Employee Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_